



Volunteer Request Form

Community Relations

Please complete this form to submit volunteer opportunities for distribution to RAF Fairford personnel. This form will be reviewed by the Community Relations Advisor for the base who will endeavor to make initial contact within 14 days from receipt of the completed form. All volunteer opportunities should be open to all.

Please be aware any base personnel who ultimately participate are doing so in their personnel capacity. As a result, personnel **are not authorized** to attend while in uniform. To request official community engagements please download and submit the “Request for official engagement attendance” form.

All approved volunteer opportunities will be uploaded and shared on base with contact details, this gives the volunteers access to the external point of contact and allows direct communication ahead of the day.

Please complete all details on the below form and send the completed copy to: 501CSW.CRA.RAFFW@us.af.mil

ORGANISATION / GROUP		
CONTACT INFORMATION	Contact name	
	Contact number	
	E-mail:	
VOLUNTEER OPPORTUNITY	Event	
	Type of volunteer requirement (<i>set up/take down, steward, engagement, serving, stall</i>)	
	Date and times volunteers are needed. If slots, please detail each slot	
	Quantity of volunteers required. If slots, please detail number per slot	



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	Point of contact (<i>this will be detailed for interested personell to make direct contact</i>)	
	Location (<i>Please give full address & postcode</i>)	
	Does this event have a theme and is this event open to all?	
OTHER	Who will be attending this event (please detail any key attendees including Lord Lieutenant, High Sheriff) and any other Military	
	Will there be parking for volunteers	
	Are you happy to deliver a pre volunteer briefing	
	Any other information relevant to this request	

Any queries please contact:

Zoey Peace, Community Relations Advisor; RAF Fairford & RAF Welford
501CSW.CRA.RAFFW@us.af.mil / 07764 166079 / DSN 247 4965



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Zoey Peace, Community Relations Advisor
RAF Fairford & RAF Welford | US Visiting Forces Support Group
Email: 501CSW.CRA.RAFFW@us.af.mil
Phone: 01285 714965 / Mobile: 07764 166079

Thank you for completing this volunteer request form, our Community Relations Advisor will be in touch with you shortly.